

## DRAFT-APPROVAL PENDING DECEMBER VOTE

# Park View P.T.O.

## Minutes for November 3, 2009

**Board Members Present:** Linda Rozich, Nancy Stangel, Janine Witko, Leah Kintner  
Lori Eslick, Laura Vandenbroucke, Magda Fong

**Members Present:** Sue Wings, David Pump, Seema Liknan, Diane Raucci, Peamera Silo, Ilir Silo, Mindy Finnigan, Kim Szlak, Laura Bock, Natalie Bock, Connie Schroeder, Maureen Levin, Lisa Brody, Lynn Appleton, Melissa Segal

**The meeting was called to order by President Linda Rozich at 7:01 PM**

### **Audience to Visitors:**

- Laura Bock inquired if the PTO can present a gift to the retiring crossing guard at Lake and Austin. Linda Rozich stated that the Board would take it under consideration and make an announcement at the next meeting.
- Linda reported that the Halloween Parade was wonderful and well organized given the circumstances of being held indoors.

## **Board Reports**

### **President's Report: Linda Rozich**

- Review and approval by the Board of the October 6, 2009 minutes.

### **Recording Secretary's Report: Lori Eslick**

- Reminder to check website for PTO news, minutes and treasurer reports.
- Reminder to committee chairs to submit volunteer lists so the bulletin board can remain current.

### **Treasurer's Report: Laura Vandenbroucke**

- Total cash on hand as of October 31, 2009 was \$50,783.29. This includes \$21,436.89 in the money market account and \$29,346.40 in the checking account.
- There was a \$130 monthly charge which was an error and will be reversed.
- Innisbrook has not yet been paid out.

### **Corresponding Secretary's Report: Magda Fong**

- We received a thank you note from Ms. Brody's 6<sup>th</sup> grade class for the ice cream party.
- No cards were mailed out this month.
- Thursday, November 12<sup>th</sup> is the last day to submit anything to Proclamations.
- We have added 2 more volunteers and are now at 93 volunteers.

### **1<sup>st</sup> Vice President's Report: Nancy Stangel**

- The ice cream parties were held on October 21<sup>st</sup>.

### **2<sup>nd</sup> Vice President's Report: Janine Witko, Leah Kintner**

- Innisbrook raised \$23,400; the goal had been \$25,000.

- The classrooms who won for most participation were K-4 Ms. Sampson and 5-8 Ms. Cutro.
- The highest seller raised \$1100.
- Kayla Ruben won the drawing.
- There was \$600 budgeted for expenditures, they only spent \$200 and Innisbrook will be giving back \$100.
- 210 students participated which was 34% of the student population.
- Delivery is on Wednesday, November 4<sup>th</sup> from 3:30-7:00 p.m.

## **Advisory Reports**

### **Principals' Report: Sue Wings and Dave Pump**

- Ms. Wings reported that this was the first Halloween in 17 years which was held indoors due to inclement weather.
- The band was to be commended for having memorized their music and for doing such a great job.
- Friday, October 31<sup>st</sup> was the last day of the quarter. Report cards will be administered on Friday, November 6<sup>th</sup>.
- On Tuesday, November 17<sup>th</sup> at 7:00 in the Multi-Purpose Room there will be a Parent Test Information Night to give parents an opportunity to learn more about the standardized tests administered throughout the year to the students.
- Saturday, November 14<sup>th</sup> at 12:00 p.m., a bus will be leaving for the ELL Parent Center Trip at the Old Orchard Center offices. This is a free service offered to people who want to take English, computer classes, etc.
- November 18<sup>th</sup>, the 6-8 grade concert; they will perform during the day and again in the evening.
- Girls' Volleyball has ended; the 8<sup>th</sup> grade team ended with a 26-0 record.
- The Boys' Soccer team ended their season as champions.
- Girls' Basketball has started.
- Niles West Girls' Cross Country is going to State championships.
- Proclamations were emailed this past month and only 30 were kicked back.
- Thursday, Nov. 12<sup>th</sup>, the Harlem Wizards will be at Niles West for a fundraiser. There will be one 8<sup>th</sup> grade student and one faculty member from Park View. They will be nominated for \$.25 per nomination and the teacher will be based on votes. The announcement will be on Friday as to who will be participating in the basketball game.

**Teacher Representatives:** The 6<sup>th</sup> grade teacher team (Lisa Brody, Maureen Levin, Connie Schroeder, and Melissa Segal) were at the meeting.

## **Chairperson Reports**

### **Standing Committees**

#### **Fun Fair/Silent Auction: Darcy Bloom-Boedefeld, Linda McDonagh, Gosia Sarata**

- Linda Rozich reported on behalf of Gosia Sarata. There was a total of \$2,843.74 collected from the Silent Auction.

**Market Day: Chris Blankenheim, Becky Modena**

- No one present for report.
- Sue Wings reported that the 5<sup>th</sup> grade will be selling pies to help fund the buses for the April trip.

**Membership: Katia Agdhassi, Kimmy Yaras**

- We have added one new family and one teacher to membership.

**Mentoring Committee: Donna Van Swol**

- No one present for report.
- Sue Wings reported that 3 new families have been assigned to mentoring families.

**Social Committee : Donna Van Swol**

- Kim Szlak reported on behalf of Donna Van Swol.
- Kim reported that Donna is not sure what the majority will want for the Social. There is no funding, so cost per person will be an issue to look at as well as going on a different night so that it could be more "social" and outside of school. They would like to do it locally but keep the cost down.
- Linda Rozich added that it is held in February in lieu of the regular meeting since it is a slow month.
- Sue Wings added that if it were on a weekend, we would lose the teachers and if we had it at Park View it could be catered.
- Connie Schroeder added that if the social was hosted outside of school, there may be a cost factor for some families.
- The PTO will put it on the agenda for next month to announce venue and send out a possible "Save the Date" in Proclamations in December.

**Teacher Appreciation : Michelle Kessem and Kim Szlak**

- There will be emails sent out to request treats for conferences. They need to be dropped off between 7:30 and 1:00 on November 23<sup>rd</sup> or 24<sup>th</sup>.
- The treats should be a variety of sweets, vegetables, cheese, etc.

**Special Committees****Cub Scouts: Lisa Fischer Linke**

- No one present for report
- Magda Fong reported that they will be selling wreaths.

**Boy Scouts: Ted Begley**

- No report at this time

**Brownie and Girl Scouts: Jeannie Hofeld**

- No report at this time

**Special Requests**

- None at this time

## **New Business**

- Linda Rozich noted she would be on vacation during Thanksgiving break and would need to send the December notice early.
- Linda would like to do an End of the Year Survey to get feedback and get suggestions for the next school year as to how we can improve PTO.

## **Committee Chair Orientation**

- Linda receives many questions regarding jobs/responsibilities for different committees.
- To help incoming committee chairs, Linda recommended that a standardized form with pertinent information be in place so that the current chairpersons can complete before leaving their positions. Linda and Nancy Stangel will work together to formalize this process before the next committee elections.

## **Old Business**

- The Executive Board announced its voting decision] that it is not necessary to have a separate Greeters Committee and that is shall remain a part of the Mentoring Committee.
- Reminder to Committee Chairs to thank their volunteers and send the list to Magda.

## **Audience to Visitors**

- A question from Katia regarding the flu shots.
- Sue responded that the flu shots are based on need and we will not be receiving them until possibly mid January.

**The meeting was adjourned at 7:48 PM by President Linda Rozich.**

**Respectfully submitted,**

Lori Eslick, PTO Recording Secretary