

PARK VIEW SCHOOL VOLUNTEER FORM

The Park View PTO sponsors many fun activities throughout the year. Why Volunteer?

- ◆ **Helping at these activities gives you a chance to meet teachers and other parents!**
- ◆ **You will have a good time while helping your school!**

If you are interested in helping with a specific event/activity, place a check mark in the box next to the event and your name will be given to that chairperson. If you would like to help out at school but are not sure if you will be available for a particular event, just fill out the Name and Phone Number portion of this form. You will not be called for every event. Your name will be put into our volunteer pool which is made available to the chairperson of each event/activity.

Please complete and return this form at your earliest convenience to the Park View front office, Attention: Magda Fong (PTO Corresponding Secretary). Thank you!

Name

Address

Best Phone Number to reach you

E-Mail address (by providing, you are giving us permission to use only for PTO and/or school related activities)

Child's Name

Grade/Teacher

Child's Name

Grade/Teacher

Special Talent or Area of Interest

Volunteer Opportunities

Fundraising

- FALL FUNDRAISER.** Volunteers needed to help tally up the orders and to help organize and distribute the merchandise in October and November.
- SPIRITWEAR (SCHOOL CLOTHING).** Volunteers needed to sell clothing at some school events such as Curriculum Night, Open House and the Book Fair.

General

- FAMILY MENTORING COMMITTEE.** This Committee is a group of Park View families that will help guide new families of our school community throughout the year. Families will be paired up with new families to assist with questions, and offering insight and information regarding school functions and common procedures.
- LIBRARY VOLUNTEER.** The school library needs volunteers for a couple of hours per week. Assistance is needed to shelve books, check in materials that are returned, assist students with locating materials, processing new books, and clerical and crafty activities.

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- ❑ **MARKET DAY** is a food co-op usually held on the third Friday each month in the Park View cafeteria. You can volunteer for any time between 2:00-5:00 to help unload the boxes, organize the food, and fill orders.
- ❑ **PRESCHOOL SCREENING** is held in the fall. Volunteers greet parents and watch the children while the parents are in conference with the instructors. Volunteers are usually scheduled in 1 ½ hour shifts.
- ❑ **PROCLAMATIONS.** Volunteers are needed to copy the school newsletter. This usually occurs once a month on the last Thursday, 8:30a-10:30a (according to Proclamations schedule).
- ❑ **SCHOOL NURSE.** Volunteers needed to help with charting height/weight and helping the nurse at certain times of the year.
- ❑ **SOCIAL COMMITTEE.** Volunteers help plan one social activity during the year for the PTO community. The event takes place in February and is attended by teachers, administrators and parents.

Hospitality

- ❑ **FAMILY BREAKFASTS.** Breakfasts are held before school on two Fridays in the spring. Volunteers needed for set-up the evening before the event to prepare some of the food. Volunteers are also needed on the morning of breakfast for set-up and clean up.
- ❑ **FOOD AND TREATS** are provided to the faculty during Teacher Appreciation Week and on Conference Days. The treats may be baked goodies, fruit/veggie platters, cheese and crackers, etc. The food is dropped off at the office in the morning. No serving or clean up involved.

Special Events

- ❑ **BAKE SALE.** Event is held during Family Fun Fair (September 26). Volunteers are needed to help sort and price donated baked goods, to sell items and to clean-up.
- ❑ **BOOK FAIR.** Event is held in February. We need volunteers to work the fair as cashiers, to set up and breakdown the Fair, and/or to help the children with their selections.
- ❑ **FAMILY FUN FAIR.** Event is held this year on September 26. Volunteers needed to help with games, ticket and food concessions, set-up and clean-up.
- ❑ **SILENT AUCTION.** Event is held during Family Fun Fair (September 26). Volunteers needed to solicit donations from local businesses, work the check out at the fair or donate items.
- ❑ **6th and 7th GRADE ACTIVITY NIGHTS.** Parents who would like to help plan and/or chaperone one or more activity nights.
- ❑ **8th GRADE COMMITTEE.** Committee organizes events for the graduation class including: T-shirts, graduation video, memory book, and the graduation dinner dance.

Do you want to be involved in the planning stages and have a say in how PTO spends the funds raised? PTO Meetings are held at school on the First Tuesday of all school months at 7:00 p.m. in the Multi Purpose Room (room subject to change) at Park View. PLEASE JOIN US!